

# **WORKFORCE DEVELOPMENT BOARD AND WORKFORCE DEVELOPMENT CENTER ADMINISTRATION DIVISION[877]**

[Prior to 9/24/86, see Employment Security[370], renamed Job Service Division[345]  
under the “umbrella” of Department of Employment Services by 1986 Iowa Acts, chapter 1245]  
[Prior to 3/12/97, see Job Service Division[345]]

## **CHAPTER 1**

### **WORKFORCE DEVELOPMENT BOARD**

- 1.1(84A,PL113-128) Composition
- 1.2(84A) Meetings
- 1.3(84A,PL113-128) Purpose and duties
- 1.4(84A) Records
- 1.5(84A) Coordination with the department of corrections on private sector employment projects
- 1.6(84A) Coordination with the department of corrections on construction and maintenance projects

## **CHAPTER 2**

### **MISSION AND STRUCTURE**

- 2.1(84A) Mission
- 2.2(84A) Overall organization
- 2.3(17A,84A) Criticism of agency rule
- 2.4(17A,ExecOrd11) Requests for waiver of rules

## **CHAPTER 3**

### **Reserved**

## **CHAPTER 4**

### **COORDINATING SERVICE PROVIDER**

- 4.1(84A,84B) Purpose
- 4.2(84A,84B) Definitions
- 4.3(84A,84B) Regional advisory boards
- 4.4(84A,84B) Membership
- 4.5(84A,84B) 28E agreement
- 4.6(84A,84B) Responsibilities
- 4.7(84A,84B) Fiscal agent
- 4.8(84A,84B) Workforce development centers
- 4.9(84A,84B) Performance measures
- 4.10(84A,84B) Supervision of department staff
- 4.11(84A,84B) Rules and regulations
- 4.12(84A,84B) Contract
- 4.13(84A,84B) Vendors
- 4.14(84A,84B) Incentives and sanctions
- 4.15(84A,84B) Planning process

## **CHAPTER 5**

### **Reserved**

## **CHAPTER 6**

### **REGIONAL ADVISORY BOARDS**

- 6.1(84A,PL113-128) Definitions
- 6.2(84A,PL113-128) Number of boards

6.3(84A,PL113-128)	Composition—voting members
6.4(84A,PL113-128)	Nomination process for voting members
6.5(84A,PL113-128)	Appointment process
6.6(84A,PL113-128)	Meetings
6.7(84A,PL113-128)	Duties
6.8(84A,PL113-128)	Board certification and decertification
6.9	Reserved
6.10(84A,PL113-128)	Member travel expenses
6.11(84A,PL113-128)	Records

## CHAPTER 7

## IOWA WORKFORCE INVESTMENT ACT PROGRAM

7.1(84A,PL105-220)	Designation of responsibility
7.2(84A,PL105-220)	Purpose
7.3(84A,PL105-220)	Definitions
7.4(84A,PL105-220)	Service delivery region designations
7.5(84A,PL105-220)	Chief elected official board
7.6(84A,PL105-220)	Regional workforce investment board
7.7(84A,PL105-220)	Regional workforce investment board/chief elected official board agreement
7.8(84A,PL105-220)	Youth advisory council
7.9(84A,PL105-220)	Selection of coordinating service provider
7.10(84A,PL105-220)	Selection of service providers
7.11(84A,PL105-220)	Memorandum of understanding
7.12(84A,PL105-220)	Performance measures
7.13(84A,PL105-220)	Regional customer service plan
7.14(84A,PL105-220)	Activities and services
7.15(84A,PL105-220)	Individual training accounts
7.16(84A,PL105-220)	Certification of training providers
7.17(84A,PL105-220)	Financial management
7.18(84A,PL105-220)	Auditing
7.19(84A,PL105-220)	Debt collection procedures
7.20(84A,PL105-220)	Grantee report requirements
7.21(84A,PL105-220)	Compliance review system
7.22	Reserved
7.23(84A,PL105-220)	Regional level complaint procedures
7.24(84A,PL105-220)	Department complaint procedures
7.25(260H)	Regional industry sector partnerships

## CHAPTER 8

## PLACEMENT

8.1(96)	Definitions
8.2(96)	Job application and related areas
8.3(96)	Job orders and related areas
8.4(96)	Order filling and related areas
8.5(96)	Complaints
8.6(96)	Iowa work permits
8.7(96)	Alien employment certification
8.8(96)	Defense manpower policy number 4 (DMP-4)
8.9(96)	Federal regulation (41 CFR 50-250)— Executive Order 11701
8.10(96)	PROMISE JOBS program
8.11(96)	Trade Act of 1974
8.12(96)	Food stamp program

CHAPTER 9  
LABOR-MANAGEMENT COOPERATION PROGRAM

- 9.1(77GA,ch1225) Purpose
- 9.2(77GA,ch1225) Definitions
- 9.3(77GA,ch1225) Requests for training funds
- 9.4(77GA,ch1225) Grant period and amount of grants
- 9.5(77GA,ch1225) Technical assistance
- 9.6(77GA,ch1225) Monitoring

CHAPTER 10  
YOUTH AFFAIRS

- 10.1(84A) Iowa conservation corps
- 10.2(84A) Summer component
- 10.3(84A) In-school public service employment program
- 10.4 Reserved
- 10.5(84A) Young adult component

CHAPTER 11  
WORK FORCE INVESTMENT PROGRAM

- 11.1(84A) Purpose
- 11.2(84A) Definitions
- 11.3(84A) Request for proposal process
- 11.4(84A) Maximum grant amounts
- 11.5 Reserved
- 11.6(84A) Allowable costs and limitations
- 11.7(84A) Eligible participants
- 11.8(84A) Displaced homemaker set-aside
- 11.9(84A) Administration
- 11.10(84A) Redistribution of funds

CHAPTER 12  
IOWA JOB TRAINING PARTNERSHIP PROGRAM

- 12.1(7B,PL97-300,PL102-367) Assumption of responsibility
- 12.2(7B,PL97-300,PL102-367) Purpose
- 12.3(7B,PL97-300,PL102-367) Definitions
- 12.4(7B,PL97-300,PL102-367) Service delivery area designations
- 12.5(7B,PL97-300,PL102-367) Service delivery area redesignation
- 12.6(7B,PL97-300,PL102-367) Consortium agreements
- 12.7(7B,PL97-300,PL102-367) Private industry council
- 12.8(7B,PL97-300,PL102-367) Private industry council/local elected official agreement
- 12.9(7B,PL97-300,PL102-367) Plan requirements
- 12.10(7B,PL97-300,PL102-367) Grant agreements
- 12.11(7B,PL97-300,PL102-367) Incentive grant award system
- 12.12(7B,PL97-300,PL102-367) Reallocation process
- 12.13(7B,PL97-300,PL102-367) Financial management
- 12.14(7B,PL97-300,PL102-367) Auditing
- 12.15(7B,PL97-300,PL102-367) Debt collection procedures
- 12.16(7B,PL97-300,PL102-367) Grantee report requirements
- 12.17(7B,PL97-300,PL102-367) Compliance review system
- 12.18(7B,PL97-300,PL102-367) Sanctions for violations of the Act
- 12.19(7B,PL97-300,PL102-367) Equal opportunity compliance
- 12.20(7B,PL97-300,PL102-367) SDA level complaint procedures
- 12.21(7B,PL97-300,PL102-367) Department complaint procedures

### CHAPTER 13 MENTOR ADVISORY BOARD

13.1(84A)	Purpose
13.2(84A)	Duties
13.3(84A)	Membership
13.4(84A)	Meetings

### CHAPTER 14 IOWA WELFARE-TO-WORK PROGRAM

14.1(84A,PL105-33)	Designation of responsibility
14.2(84A,PL105-33)	Purpose
14.3(84A,PL105-33)	Definitions
14.4(84A,PL105-33)	Private industry council
14.5(84A,PL105-33)	Certifications
14.6(84A,PL105-33)	Regional allocation formula
14.7(84A,PL105-33)	Eligible program operators
14.8(84A,PL105-33)	Proposal requirements
14.9(84A,PL105-33)	Matching requirements
14.10(84A,PL105-33)	Service requirements
14.11(84A,PL105-33)	Eligible activities
14.12(84A,PL105-33)	Grant agreements
14.13(84A,PL105-33)	Performance standards
14.14(84A,PL105-33)	Grant reporting and compliance review
14.15(84A,PL105-33)	Program operator sanctions
14.16(84A,PL105-33)	Financial management
14.17(84A,PL105-33)	Auditing
14.18(84A,PL105-33)	Debt collection procedures
14.19(84A,PL105-33)	Complaint procedures

### CHAPTER 15 STRATEGIC WORKFORCE DEVELOPMENT FUND

15.1(77GA,SF2296)	Purpose
15.2(77GA,SF2296)	Definitions
15.3(77GA,SF2296)	Regional advisory board
15.4(77GA,SF2296)	Regional allocation formula
15.5(77GA,SF2296)	Youth requirements
15.6(77GA,SF2296)	Matching requirements
15.7(77GA,SF2296)	Eligible activities
15.8(77GA,SF2296)	Services plan
15.9(77GA,SF2296)	Grant agreements
15.10(77GA,SF2296)	Grant reporting and compliance review

### CHAPTERS 16 to 23 Reserved

CHAPTER 24  
VOTER REGISTRATION

24.1(96) Forms availability

CHAPTER 25  
PUBLIC RECORDS AND  
FAIR INFORMATION PRACTICES  
(Uniform Rules)

25.1(22,96) Definitions  
25.3(22,96) Request for access to records  
25.4(22,96) Access to confidential records  
25.6(22,96) Procedure by which additions, dissents, or objections may be entered into certain records  
25.7(22,96) Consent to disclosure by the subject of a confidential record  
25.8(22,96) Notice to suppliers of information  
25.9(22,96) Disclosure without the consent of the subject  
25.10(22,96) Routine use  
25.11(22,96) Release to a subject  
25.12(22,96) Availability of records  
25.13(22,96) Personally identifiable information  
25.14(22,96) Applicability

CHAPTER 26  
PETITIONS

26.1(17A,96) Petition for rule making  
26.2(17A,96) Petition for declaratory order

CHAPTER 27  
Reserved

CHAPTER 28  
FORMS AND INFORMATIONAL MATERIALS

28.1(96,84A) Forms

CHAPTER 29  
IOWA OFFICE OF APPRENTICESHIP

29.1(90GA,SF318) Purpose  
29.2(90GA,SF318) Code of Federal Regulations reference  
29.3(90GA,SF318) Duties of office  
29.4(90GA,SF318) Requirements for sponsors and employers  
29.5(90GA,SF318) Approval of apprenticeship program

CHAPTER 30  
Reserved

CHAPTER 31  
STATEWIDE WORK-BASED LEARNING INTERMEDIARY NETWORK

31.1(256) Purpose  
31.2(256) Definitions  
31.3(256) Statewide work-based learning intermediary network  
31.4(256) Regional work-based learning intermediary network

## CHAPTER 32

## ADULT EDUCATION AND LITERACY PROGRAMS

- 32.1(260C) Definitions
- 32.2(260C) State planning
- 32.3(260C) Program administration
- 32.4(260C) Career pathways
- 32.5(260C) Student eligibility
- 32.6(260C) Qualification of staff
- 32.7(260C) High-quality professional development
- 32.8(260C) Performance and accountability

## CHAPTER 33

## IOWA VOCATIONAL REHABILITATION SERVICES

- 33.1(259) Nature and responsibility of division
- 33.2(259) Nondiscrimination
- 33.3(259) Definitions
- 33.4(259) Referral and application for services
- 33.5(259) Eligibility for vocational rehabilitation services
- 33.6(259) Other eligibility and service determinations
- 33.7(259) Purchasing principles for individual-specific purposes
- 33.8(259) Review, mediation and appeal processes
- 33.9(259) Case record
- 33.10(259) Personally identifiable information
- 33.11(259) Other groups of records routinely available for public inspection
- 33.12(259) State rehabilitation council
- 33.13(259) Iowa self-employment program: purpose
- 33.14(259) Program requirements
- 33.15(259) Application procedure
- 33.16(259) Award of technical assistance funds
- 33.17(259) Business plan feasibility study procedure
- 33.18(259) Award of financial assistance funds